

Job Description:

The Business Coach position is essential, as it oversees over 60+ franchise locations and is a liaison between the corporate office and our franchisees. Analyzes the performance of store operations and instructs franchisees in strategies and techniques to increase store sales. Plans & coordinates activities concerned with all facets of compliance. Analyzes and determines whether franchises are in compliance. Investigates all violations and addresses the issues with the franchisee in order to keep them in compliance.

Responsibilities:

- Conducts store visits and inspections daily, (in all states Jet's is present)
 - Ensures 100% compliance for stores within one's district.
 - Identifies non-compliant stores and assists the Operations Department with filing subsequent violations.
- Works with franchise owners and their management teams to ensure the store is performing well while meeting Jet's principles and standards.
- Consults with assigned franchise owners as the subject matter expert in all areas pertaining to the successful operation of a Jet's Pizza store.
- Travels frequently by plane or car to conduct inspections.
- Attends corporate meetings pertaining to new products and procedures.
- Assists in the implementation of new products and procedures by supporting franchisees with communication from the corporate office.
- Effectively communicates and ensures compliance with corporate policies, procedures and guest service at franchise locations.
- Ensures all food and health safety practices are being followed through thorough shop visits, coaching management and team members, and staying current with ServSafe® principles/standards.
- Addresses needs and follows up with all incidents related to franchise locations.
- Provides support to new franchisees with grand opening, training and beyond.
- Manages schedule effectively and completes all scheduled tasks.
- Other duties as assigned.

Required Skills & Experience:

- High School Diploma or equivalent.
- Excellent interpersonal and communication skills, verbal and written.
- Exhibit a strong sense of initiative and the ability to work unsupervised, remain organized and productive.
- The ability to present complex information to franchise owners and managers.
- A working knowledge and understanding of Jet's store level operations to effectively assist in the store environment.
- Must have and maintain ServSafe® certification.
- Must maintain an acceptable driving record.

Non-Required Additional Skills & Experience:

- College degree preferred.
- 3-5 years' experience in quick service restaurant environment preferred.

Physical Demands:

- Ability to stand for long periods of time.
- Ability to sit for longer periods due to travel.
- Ability to lift 50 lbs.

Travel:

- Ability to travel for extended periods of time.

Performance Measurement:

- Accuracy and integrity of work.
- Timely Completion of assigned tasks and annual goals.
- Ability to continually develop skills and adapt to new technologies and techniques.
- 30 day, 60 day, and yearly reviews.
- Attendance record.

Other Duties:

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities and activities may change at any time with or without notice.

If interested in this position at Jet's America Inc, please submit a resume to resumes@jetspizza.com.

**We're an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, genetic information, veteran or disability status.*